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Holway Park Community
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20th July 2026

Dear Parents and Carers,

RE: Important Update to School Dinner Provision at Holway Park School from September 2026.

We would like to inform you of an important change to our school dinner service.

Unfortunately, Holway Community Caterers will cease trading on 31 August 2026 and we would like to take this opportunity to thank Peter and his team for their dedication, support, and excellent service over the years. For the past 20 years, they have provided meals to our community, and their commitment has been greatly appreciated. We are sure you will join us in thanking Peter and wishing him every success and happiness for the future.

The good news is that, from September 2026, Holway Park School will be bringing the catering service in-house and we are also delighted to confirm that the existing catering staff will remain with us, ensuring continuity and familiarity for our children. As part of this new arrangement, there will be some important changes to how school meals are ordered and paid for.

Ordering and Payment

All school meals must be **ordered and paid for online via the SCOPAY app**.

- Children who qualify for **Free School Meals (FSM) / UIFSM (EYFS-Yr2)** will still be required to **place their meal orders through SCOPAY**, but no payment will be required.
- For paid meals, parents and carers will need to:
 1. Add credit to their SCOPAY account and complete checkout.
 2. Order meals using the available credit.
- For those who still haven't signed up to SCOPAY, we will be sending out a link letter with information on how to connect your account. For ease of use we recommend using the app on your phone.
- If you are unable to order or pay online through SCOPAY, please contact the school office so that we can discuss alternative arrangements with you.

Advance Ordering

To enable us to accurately order food and minimise waste, all meals **must** be ordered **at least one week in advance**. However, SCOPAY allows you to order and pay for meals **as far in advance as you wish**, which we hope some families may find convenient, but will also mean paying up front.

We have attached a calendar showing meal ordering deadlines which has been colour coded to show Sunday deadlines for their corresponding week.

e.g. 6th Sept deadline for meals to be taken in week 14th-18th Sept.

Meal menus will continue to be available:

- On the school website
- On the school noticeboard
- Within the SCOPAY app

Meal Price Increase

Unfortunately, due to increasing food and operational costs, the price of a school meal will increase to **£2.75 per meal** from September 2026. Despite this increase, our meal price remains lower than that charged by many other schools.

Further Information

- Further Guidance on using the new ordering system can be found at:
<https://www.holwaypark.somerset.sch.uk/scopay-online-payments/>
- We will also send reminder messages to help families remember to place their orders on time.
- If you miss an ordering deadline, please contact the **school office**, who will do their best to assist you.

Need Support?

We appreciate that this new system will take some time for everyone to get used to as we establish a routine of pre-ordering meals. As this is a new venture for all of us, we welcome your feedback. If you experience any difficulties or feel that changes may be needed, please let the school office know.

Please note that **all meal ordering and payment queries should be directed to the school office and not to the kitchen staff, we want Rita and her staff to concentrate on continuing to make their fabulous meals.**

Thank you for your understanding and support as we introduce this exciting new chapter for our school dinner meal service.

With kind regards,

Holway Park School
School Office Team

Holway Park School Dinner Order Deadlines - 2026/2027 Academic Year

Dinner orders to be placed at least one week in advance. The submission deadline is marked in red on Sundays and relates to the matching coloured week. e.g. 6th Sept order deadline relates to meals taken on 14-18th Sept.

August 2026

Su	Order deadline	2	9	16	23	30
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September 2026

M		31	7	14	21	28
Tu		1	8	15	22	29
W		2	9	16	23	30
Th		3	10	17	24	
F		4	11	18	25	
Sa		5	12	19	26	
Su	Order deadline	6	13	20	27	

October 2026

M			5	12	19	26
Tu			6	13	20	27
W			7	14	21	28
Th		1	8	15	22	29
F		2	9	16	23	30
Sa		3	10	17	24	31
Su		4	11	18	25	

November 2026

M		2	9	16	23	30
Tu		3	10	17	24	
W		4	11	18	25	
Th		5	12	19	26	
F		6	13	20	27	
Sa		7	14	21	28	
Su	1	8	15	22	29	

December 2026

M			7	14	21	28
Tu		1	8	15	22	29
W		2	9	16	23	30
Th		3	10	17	24	31
F		4	11	18	25	
Sa		5	12	19	26	
Su	Order deadline	6	13	20	27	

January 2027

M			4	11	18	25
Tu			5	12	19	26
W			6	13	20	27
Th			7	14	21	28
F		1	8	15	22	29
Sa		2	9	16	23	30
Su		3	10	17	24	31

February 2027

M			1	8	15	22
Tu			2	9	16	23
W			3	10	17	24
Th			4	11	18	25
F			5	12	19	26
Sa			6	13	20	27
Su			7	14	21	28

March 2027

M		1	8	15	22	29
Tu		2	9	16	23	30
W		3	10	17	24	31
Th		4	11	18	25	
F		5	12	19	26	
Sa		6	13	20	27	
Su	Order deadline	7	14	21	28	

April 2027

M			5	12	19	26
Tu			6	13	20	27
W			7	14	21	28
Th		1	8	15	22	29
F		2	9	16	23	30
Sa		3	10	17	24	
Su		4	11	18	25	

May 2027

M		3	10	17	24	31
Tu		4	11	18	25	
W		5	12	19	26	
Th		6	13	20	27	
F		7	14	21	28	
Sa	1	8	15	22	29	
Su	2	9	16	23	30	

June 2027

M			7	14	21	28
Tu		1	8	15	22	29
W		2	9	16	23	30
Th		3	10	17	24	
F		4	11	18	25	
Sa		5	12	19	26	
Su	Order deadline	6	13	20	27	

July 2027

M			5	12	19	26
Tu			6	13	20	27
W			7	14	21	28
Th		1	8	15	22	29
F		2	9	16	23	30
Sa		3	10	17	24	31
Su		4	11	18	25	

Key:

Scopay Order Deadline
for associated week colour

Order deadline				
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Term dates summary:

Term 1: 08 September – 23 October 2026 (34 days)
Term 2: 03 November – 18 December 2026 (34 days)
Term 3: 05 January – 12 February 2027 (29 days)
Term 4: 22 February – 25 March 2027 (24 days)
Term 5: 12 April – 28 May 2027 (34 days)
Term 6: 07 June – 23 July 2027 (35 days) **TOTAL = 190**