

Holway Park School

Dealing with Concerns

Stage 1- Class Teacher

If you have a concern or issue no matter how small about your child or something that has happened in school, in the first instance contact your child's class teacher- they are the person who knows your child well.

Stage 2- General Concern or Attendance

If you still have concerns following your conversation with your child's class teacher you should contact the school office to make an appointment with Mrs Bristow our PFSA



Stage 2- SEND

If you still have concerns following your conversation with your child's class teacher which is about possible SEN, you should contact the school office to make an appointment with Mrs Hall or Mrs Kidner our school SENCOs



Mrs L Hall
SENCO-ASC SEN Unit



Mrs L Kidner
SENCO-Mainstream

Stage 3- Deputy Headteacher

If you still have concerns following your discussions with staff at stage 1 and 2 please contact the school office to arrange an appointment with Mrs J Martin the school Deputy Headteacher.



Mrs J Martin
Deputy Headteacher

Stage 4- Headteacher

Mrs Brewer our Headteacher is made aware of and will follow up any concerns or issues that have not been successfully dealt with at Stage 3.



Mrs S Brewer
Headteacher