

UKS2			
1 Edit: Revise choices		2 Proofread: check Punctuation	
Paragraphs		Capital letters & full stops	
[headings/subheadings]		Question marks	
Describe settings, characters & atmosphere		Exclamation marks	
		Commas for lists	
Dialogue (character and plot)		Commas for fronted adverbials	
Relative Clauses		Apostrophes - omission	
Expanded noun phrases (including before & after noun)		Apostrophes - possession	
		Speech punctuation	
Cohesion	Co-ordinating conjunctions	Hyphens	
	Subordinating conjunctions	[Punctuate bullet points]	
	Prepositional phrases	Semi-colons (join clauses)	
	Adverbs/ adverbials phrases	Colons (join clauses)	
	Synonyms	Colons (lists)	
	Modal verbs	3 Proofread: Spelling	
	Correct verb tense	Spelling	
Ambitious vocabulary & formality		Appropriate handwriting	

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Dialogue (character and plot)		Commas for fronted adverbials	
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Expanded noun phrases (including before & after noun)		Apostrophes - possession	
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Cohesion	Co-ordinating conjunctions	Hyphens	
	Subordinating conjunctions	[Punctuate bullet points]	
	Prepositional phrases	Semi-colons (join clauses)	
	Adverbs/ adverbials phrases	Colons (join clauses)	
	Synonyms	Colons (lists)	
	Modal verbs	3 Proofread: Spelling	
	Correct verb tense	Spelling	
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Year 4

1 Edit: Revise choices		2 Proofread: check Punctuation	
Paragraphs		Capital letters & full stops	
[headings/subheadings]		Question marks	
Describe settings & characters		Exclamation marks	
Dialogue to show character & advance action		Commas for lists	
Expanded noun phrases (including preposition phrase after noun)		Commas for fronted adverbials	
Cohesion	Nouns /pronouns	Apostrophes - omission	
	Co-ordinating conjunctions	Apostrophes - possession	
	Subordinating conjunctions	Speech punctuation	
	Prepositional phrases		
	Adverbs/ adverbials phrases	3 Proofread: Spelling	
	Correct verb tense	Spelling	
Ambitious vocabulary & formality		Appropriate handwriting	





Year 3

1 Edit: Revise choices		2 Proofread: check Punctuation	
Paragraphs		Capital letters & full stops	
[headings/subheadings]		Question marks	
Settings, characters & plot		Exclamation marks	
Direct Speech		Commas for lists	
Expanded noun phrases		Commas for fronted adverbials	
Cohesion	Nouns /pronouns	Apostrophes - omission	
	Co-ordinating conjunctions	Apostrophes - possession	
	Subordinating conjunctions	Speech punctuation	
	Prepositions		
	Adverbs	3 Proofread: Spelling	
	Correct verb tense	Spelling	
Ambitious vocabulary & formality		Appropriate handwriting	

Year 2

● full stops	 capital letters	! exclamation marks	? question marks	, commas	’ apostrophes
<u>BOYS Sentence</u> but or yet so	<u>Subordinating Conjunctions</u> For example, because when if that		 Check spelling on word mat	 handwriting	

Year 1

 Spaces	 Capital letters	I Capital I	● Full stops	! Exclamation Marks	? Question Marks
+ and		 Check spelling on word mat		 handwriting	